

Cannabis Control Authority
Board of Directors Meeting –
MINUTES

--

Dec. 17, 2021

8:30 AM - 5:30 PM

Commissioner’s Conference Room (Basement)
Virginia Workers’ Compensation Commission
333 E. Franklin St.
Richmond, VA 23219
Richmond, VA

MEMBERS PRESENT: Neil Amin, Chair
Michael Jerome Massie, Esq., Vice Chair
Bette Brand

**MEMBERS
PARTICIPATING**

REMOTELY: Shane Emmett
Rasheeda N. Creighton

1. CALL TO ORDER

Mr. Amin called the meeting to order at 8:40 AM.

2. DETERMINATION OF A QUORUM

Mr. Amin determined that with three members present and two participating remotely, the Board had a quorum.

3. APPROVAL OF THE AGENDA

Upon a motion by Ms. Brand, and duly seconded, the members unanimously voted to approve the meeting’s agenda.

4. APPROVAL OF PREVIOUS MEETING’S MINUTES

Upon motion by Ms. Brand, and duly seconded, the members unanimously voted to approve the draft minutes from the December 8, 2021 board meeting.

5. PUBLIC COMMENT PERIOD

At 8:44 AM, the Chair opened the floor to public comment. There was none.

7. BOARD ACTIONS

a. Hiring Action Items (Closed Session) – Mr. Amin

At 8:45 AM, Board Chair Amin moved that the Board enter closed session pursuant to 2.2-3711(A)(1) - discussion, consideration, or interviews of prospective candidates for employment. Mr. Massie seconded and the motion was unanimously approved on a roll-call vote. Attending the closed session in full were all five Board Members, as well as Deputy Secretary Shawn Talmadge and Ms. Megan Field.

Upon the Board's return from closed session at 5:07 pm, the Chair moved to certify that to the best of his knowledge nothing was discussed in the closed sessions but employment matters falling under 2.2-3711(A)(1) and only public business matters lawfully exempted from open meeting requirements was discussed. Ms. Brand seconded; the motion passed on a roll-call vote of 5 - 0.

b. Modification of Agenda

At 5:07, after re-entering open session, the Chair moved to modify the agenda to allow for consideration of a delegation of authority to make hiring decisions. The motion was seconded by Mr. Massie and approved unanimously.

c. Consideration of Hiring Delegation

The Board discussed the question of delegating some hiring decision-making authority to a subgroup or single member of the Board, to enable hiring and onboarding of staff to occur before the next Board meeting. Upon a motion by Mr. Massie, and duly seconded, the Board unanimously approved a delegation of authority to the Chair to authorize the hiring decisions for positions that are detailed in the Authority's approved FY'22 operating budget. The delegation lasts until the next Board meeting.

8. ADJOURNMENT

The Board adjourned at 5:13 PM.