

**Cannabis Control Authority
Board of Directors Meeting**

November 30, 2022

1:00 PM – 3:00 PM

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**Commissioner's Conference Room (Basement)
Virginia Workers' Compensation Commission
333 E. Franklin St.
Richmond, VA 23219**

- 1. Call to Order** – John Keohane, Chair, Cannabis Control Authority (CCA) Board of Directors
- 2. Determination of Quorum** – Mr. Keohane
- 3. Approval of Agenda** – Mr. Keohane
- 4. Approval of Previous Meeting's Minutes** – Mr. Keohane
- 5. Ethics + Conflicts of Interest** –
 - a. Presentation** – Rebekah Stefanski, Senior Attorney, Virginia Conflict of Interest and Ethics Advisory Council
 - b. Obligations Unique to CCA** – CCA Staff
- 6. CCA Annual Report** – CCA Staff
- 7. Update on Website Development, Including Demonstration** – CCA Staff
- 8. Update on Hemp Task Force** – CCA Staff
- 9. Board Meetings**
 - a. Electronic Meeting Policy** – CCA Staff
 - b. Non-Richmond Board Meetings** – Board and CCA Staff discussion
- 10. Introductions – New CCA Staff** – Jamie Patten, Chief Administrative Officer
- 11. Finance and Budget Update** – CCA Staff
- 12. Public Comment Period** – Mr. Keohane
- 13. Closed Session** – Mr. Keohane
 - a. The Board of Directors will enter closed session to discuss personnel matters.